

(Unofficial Translation)*



**National Statistical Office Rule on
Statistical Data Collection B.E. 2556 (2013)**

To create a census and survey statistical data collection guideline for competent officer according to the Statistics Act B.E. 2550 that is standardized, transparent and trusted by the information providers and data users,

By virtue of Section 10 of the Statistics Act B.E. 2550, the rule is set as follows:

Item 1 This rule shall be called “National Statistical Office Rule on Statistical Data Collection B.E. 2556”.

Item 2 This rule shall be effective from the day of announcement onwards.

Item 3 Competent officer authorized by the Statistics Act B.E. 2550 is obliged by this rule.

Item 4 In this rule,

“Competent Officer” means competent officer according to the Statistics Act B.E. 2550.

“Competent Officer ID Card” means identity card of the competent officer according to Ministerial Regulation on Competent Officer Identification Card B.E. 2553.

“Questionnaire” means a set of questions used in data collection in the forms of documents, electronic media or other forms.

“Supervisors” means supervisors who are authorized to take disciplinary proceedings against competent officer as prescribed in the relevant laws, regulations, rules, contracts or agreements.

Item 5 Director General of National Statistical Office shall maintain this rule and have authority to interpret and diagnose issues related to the regulatory compliance of this rule.

Section 1

Instruction and Prohibition

Item 6 In conducting data collection, competent officer shall follow these instructions:

* Translated by Translation Working Group of National Statistical Office of Thailand

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- (1) Dress politely and appropriately
- (2) Introduce him/herself and present the competent officer ID card when contacting concerned persons
- (3) Demonstrate a polite manner and amiability
- (4) Follow the guideline in the fieldwork manual and bring the manual the fieldwork
- (5) Complete the questionnaire accurately and truthfully
- (6) Perform duties with honesty
- (7) Strictly conceal confidential personal information or individual data, and do not make a copy of such information

Item 7 Competent officer shall not complete the questionnaire with the data whose source is not the questionnaire respondent.

Item 8 Competent officer who does not follow the instructions in item 7 or violates the prohibition in item 7, he/she shall be a discipline-violator

Section 2

Disciplinary Proceedings

Item 9 When there is an accusation or suspicion that any competent officer violates the discipline stated in Item 8, the supervisor shall proceed according to relevant government laws, regulations, contracts or agreements against the official in a quick manner.

In case the rule-violating competent officer is not affiliated with the National Statistical Office, the witness of the wrongdoing shall report to the Director General of National Statistical Office to notice the supervisor of the official.

Section 3

Punishment Record

Item 10 In case the rule-violating competent officer is affiliated with the National Statistical Office, the Director of Personnel Group shall create a database of officials who violates this rule to be used in human resources management.

Notified on the 20th June B.E. 2556 (2013)

Viboondhat Sudhanthanakit

Director-General of National Statistical Office

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