

(Unofficial Translation)\*

Notification of National Statistical Office

Re: The Description of Methodology in The Labour Force Survey

B.E. 2559 (2016)

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The National Statistical Office shall survey of labour force for collecting statistical data about number and characteristics of man power, that is person on labour age (over 15 years old) person out on labour age, employed person classified by interested characteristics such as age gender, education, occupation, industry, employed status, work hours, wage salary and other privilege received from employed etc. and unemployed person classified by some interested characteristics such as duration of work finding and reason of unemployment. The information use to impose a policy and planning about economic and social development and administrative development in public and private office.

By virtue of section 9, section 10 and section 22 paragraph one of the Statistics Act B.E. 2550 (2007) and Ministerial Regulations of The Population and Housing Census B.E. 2553 (2010) therefore issues the notification about methodology of The Labour Force Survey B.E. 2559 (2016) as follows:

1. Data Collection Methods

Data collected by direct interview by competent officers of National Statistical Office interviews all of household member information and fill information into the questionnaire (use Tablet PC for record data).

2. Details of the questionnaires and instructions for filling out the questionnaire

2.1 The Informal Employed Persons Survey B.E. 2559 (2016) questionnaire consist of 7 parts of questions

Part 1 General characteristics of household member

Part 2 Education

Part 3 Occupation

Part 4 Need for enlarge working

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\*Translated by Translation Working Group of National Statistical Office of Thailand

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## Part 5 Income of employee

### 2.2 Process to fill in the questionnaire

#### 1. Cover page

No.1 – 5 location of household, enumerator will import from sample enumeration area file and sample house file.

No.6 Sample enumeration area data set, sample household data set, month and year, enumerator will import from sample enumeration area file and sample house file.

No.7 order of sample household and type of sample household, enumerator will select from Tablet program in sample household listing page.

No.8 number of household in enumeration stage, program will automatically calculate after enumerator record information and export information to system.

No.9 number of household in enumeration stage, enumerator will import from sample enumeration area file and sample house file.

No.10 name of responder, enumerator will record responder in Tablet PC.

No.11 enumeration result of household, enumerator will record enumeration result in Tablet PC.

2. Part 1 General characteristic of household member (interview everyone in household exclude F6 specifically interview for person who aged over 15 years old).

Column F1 record order of household member.

Column F2 record name and surname of household member.

Column F3 record the code of relation with head of household.

Column F4 record the code of gender of all household member.

Column F5 record age in integer of all household member.

Column F6 record the code of household status for household member who aged over 15 years old.

3. Part 2 Education (Specifically interview for person who age over 15 years old)

Column F7 record the code of current education level.

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Column F8 record the code of level, category and level of graduated education.

Column F9 record duration in years of education class, specifically for person who graduated from university, teacher practical university or vocational education.

Column F10 record major of highest graduated education specifically for person who graduated from university, teacher practical university or vocational education.

4. Part 3 Occupation (Specifically interview for person who age over 15 years old)

Column F11 record the code of employed/unemployed.

Column F12 record the code of wage or benefit receiving, specifically interview for person who coded "unemployed" in column F11.

Column F13 record the code of work, business or enterprise which will employed, specifically interview for person who coded "non-received salary" in column F12.

Column F14 record the code of duration on unemployed, specifically interview for person who coded "has work will employed" in column F13.

Column F15 record the code of work finding or apply for a job, specifically interview for person who unemployed during 7 days before interview date (Unemployed).

Column F16 record the code of work finding or apply for a job, specifically interview for person who unemployed and find for a job during 7 days before interview date.

Column F17 record the code of readiness in employed, specifically interview for person who not find for a job during 7 days before interview date.

Column F18 record the code of reason in non readiness for employed, specifically interview for person who not ready for employed during 7 days before interview date.

Column F19 record the code of reason in non find for a job, specifically interview for person who ready for employed during 7 days before interview date.

Column F20 record the code of duration of finding a job/readiness for a job, specifically interview for person who find for a job or ready for employed during 7 days before interview date.

Column F21 record the code of have or have not employed specifically for person who find for a job or ready for employed during 7 days before interview date.

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Column F22 record the code of reason last resign/stop working, specifically interview for employed person who has employed.

Column F23 record the code of duration of last resign/ stop working, specifically interview for employed person who has employed.

Column F24 record the code of characteristic/type of work, specifically interview for employed person.

Column F25 record the code of characteristic/main current activity, specifically interview for employed person.

Column F26 record the code of employment status, specifically interview for employed person.

Column F27 record the code of number of person engaged of enterprise which had employed or last employed, specifically interview for employed person or had employed.

Column F28 record the work hours of occupation in column F24.

Column F29 record the work hours of other occupation which employed during 7 days before interview date.

Column F30 record the total work hours (F28 + F29)

5. Part 4 Need for enlarge working during 7 days before interview date (Specifically interview for employed person)

Column F31 record the code of rest time for enlarge working and need for enlarge working, specifically interview for employed person.

Column F32 record the code of enlarge working hours per week specifically interview for person who rest the time and need for enlarge working.

Column F33 record the code of job finding/apply for enlarge a job, specifically interview for person who rest the time and need for enlarge working.

Column F34 record the code of reason of non enlarge for a job specifically interview for person who rest the time and not need for enlarge working.

6. Part 5 Income of employee (Specifically interview for employee)

Column F35 record the code of characteristic of salary receiving, specifically interview for employed who employee.

Column F36 record the salary from column F35.

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Column F37	record the wage per month.
Column F38	record the bonus wage which received during 30 days before interview date.
Column F39	record the out of time (OT) wage which received during 30 days before interview date.
Column F40	record the other money which received during 30 days before interview date.
Column F41	record the cost of foods which received during 30 days before interview date.
Column F42	record the cost of clothes which received during 30 days before interview date.
Column F43	record the cost of resident which received during 30 days before interview date.
Column F44	record the other cost which received during 30 days before interview date.
Column F45	record the code of last household member.

### 3. Data collection period

Competent officers will interview sample household monthly during 1<sup>st</sup> - 12<sup>th</sup> throughout B.E. 2559 (2016)

### 4. Other information that the public should know

4.1 Data from the Labour Force Survey B.E. 2559 (2016) shall use for statistical analyzing or research only and does not involve with any personal taxation or other taxes and is not related with living status of person.

4.2 The person who required to provide the information in accordance under notification means every person residing in the household with permanent dwelling in sampled areas whom are met on the survey date as follows:

(1) Every Thai person who resides in Thailand on the survey date.

(2) Thai and alien who have the permanent dwelling in Thailand but on the survey period they engage in military exercise, ocean freight shipping, or temporarily stay in foreign countries with no purpose for settlement.

(3) Alien who has resided in Thailand for at least 3 months, counting from the survey date, and it also includes the alien's child who was born and has resided in Thailand for at least 3 months.

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4.3 The Statistics Act B.E. 2550 (2007) section 18 and section 19 assign this is the obligation of individual to provide information in accordance with the method prescribed in the notification. Any person who fails to provide information or fill out the questionnaire in accordance with the method prescribed in the notification or fails to return the completed questionnaires to the competent officer or an agency within the period specified in the notification or fails to accommodate the competent officer who enter the building or workplace of the person required to provide information between sunrise and sunset or at any other time as notified by said person in order to make inquiries about the information or fill out the questionnaire or to check the accuracy of the information shall be liable for a fine of not exceeding three thousand Baht.

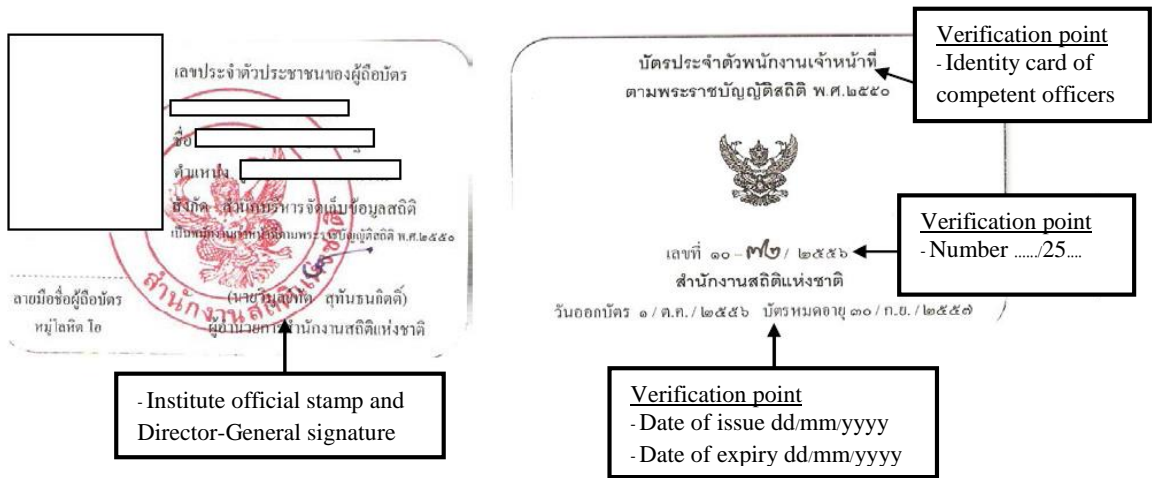
4.4 Any person with duty to provide information under 4.2 who provides false information shall be liable for imprisonment of not exceeding three months or a fine of not exceeding five thousand Baht, or both that such the information provided is correct and true.

4.5 The National Statistical Office shall follow the personal information protection measures received from data collection strictly under The Statistics Act B.E. 2550 (2007) in order to protect damage on information providers. Individual information or personal information provided by the owner or given in the questionnaire will use for statistics or analysis or research only. If the competent officer violates by disclosing the information to other persons who are not performing duties under this act, or disclosing for any purpose other than any investigation or legal proceedings in case relating to an offense under this act, or statistical production or analysis or research by government sector, state enterprise, public organization, local administrative organization and other government office that such disclosure does not cause damage to the information owner and does not identify or disclose the data owner. The agency will conduct criminal proceedings to violators immediately.

4.6 Competent officer who is appointed by Director-General of the National Statistical Office is authorized under The Statistics Act B.E. 2550 (2007) to enter the building or workplace of the person required to provide information or fill out the questionnaire between sunrise and sunset or at any other time as notified by the said person in order to make inquiries about the information or fill out the questionnaire, or to check the accuracy of the information. To this end, the said person shall accommodate the competent officer as appropriate. However, the competent officer shall always present identity card (ID card) to the person required to provide information or relevant persons before collecting information.

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4.7 Identity card of the competent officer has any check point as follows:



Notified on the 29<sup>th</sup> April B.E. 2559 (2016)

Wilailuk Chulewattanakul

Director-General of the National Statistical Office

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